**Group Work Contribution Report**

**Project Title: Hemolytic Disease of the Newborn: RH Incompatibility**

**Group Members:**

* Callie Jay
* Giselle Fonseca
* Vivian To
* Margarita Mayuga
* Cassandre-Leigh Klaasen

**Individual Contribution Summary (need to be completed by all group members)**

**Group Work Contribution Report**

**Member 1: Name:** Callie Jay **Role(s):** [script-writer]

**1. Tasks Completed**

**Task 1: [Came up with the first draft of a potential Case Study]** Provide a brief description of what you did for this task, any tools or resources used, and the outcome and how your contributions fit into the overall project.

* For this task, I was initially assigned to create the case study. To get started, Vivian and I collaborated to brainstorm a narrative, exploring scenarios like a crime scene where a mother was either pushed down a flight of stairs or stabbed. This scenario would illustrate the mixing of blood and introduce the concept of Rh incompatibility. After our brainstorming session, I developed a complete draft of the case study by the following morning.

Although this draft wasn't ultimately used, it played a significant role in shaping the final version. The initial case study draft helped us refine our approach, allowing us to simplify the case narrative and make it more accessible for listeners. This contribution helped ensure that the final case study was clear, focused, and better aligned with the project's overall goals.

**Task 2: [Created the script of the podcast together with Vivian and participated in the Podcast as the Interviewer]**

* After deciding on a different case study, Vivian and I were assigned to create the script for the podcast. Over the course of a few days, we worked on drafting a generic introduction and conclusion for the case study while waiting for the finalized case study copy. Once we completed the script, we shared it with our group members for feedback, inviting edits and comments to enhance clarity and engagement. With the finalized script ready, I participated in the podcast as the interviewer.

**2. Collaboration & Communication**

**Team Meetings:** *Attendance:* [Describe your attendance and participation in team meetings.] and *Input:* [Mention specific ideas or suggestions you contributed during the meetings.]

* Over the course of the assignment, I attended to the multiple debrief sessions after class and as well as the in-person team meeting. During those meetings, I suggested that we should start coming up with the case study and start the script as soon as possible. A few peers and I also suggested that it might be interesting if we did a crime podcast.

**Communication:** *Methods Used:* [Describe how you communicated with your team (e.g., email, group chat, in-person meetings) and how effective it was.] and *Coordination:* [Describe how you helped coordinate tasks and ensured the project stayed on track.]

* Communication: Our group primarily relied on in-person meetings, team group chats via iMessage, and our shared google doc to stay connected. However, many of us found it challenging at times to track everyone down after class for project discussions, as everyone was running off to their next class or had other appointments. We also experienced technical issues with setting up a group chat that everyone could access which made it difficult to communicate.
* Coordination: My role in keeping the project on track involved coordinating tasks and ensuring clear communication among group members so that work was evenly distributed. I also uploaded role assignments and assisted in setting deadlines for each part of the project in our shared google document while including an ideal timeline for when we should start filming.

**3. Challenges & Solutions**

**Challenge 1: [Developing a comprehensive case study and script]** Explain how you or your team overcame this challenge.

* A major challenge we faced was agreeing on a detailed case study, which delayed the script and podcast filming. To keep the project on track, team members stepped up to cover tasks for each other, ensuring we met our deadline despite the delay.
* Another challenge was creating the script without a finalized case study. To address this, Vivian and I drafted a generic introduction and conclusion, allowing us to move forward while awaiting the case study. This flexibility in planning allowed us to stay productive and maintain momentum on the assignment.

**4. Reflection**

**What I Learned:** Reflect on what you learned from this group work experience, including any new skills or insights gained.

* This project deepened my understanding of Rh incompatibility, including its diagnosis, pathophysiology, and associated symptoms. Additionally, I adapted my academic writing style to a more conversational tone, making it suitable for a podcast format. This shift helped make the information more accessible and engaging for listeners.
* This project also highlighted the importance of flexibility, as several team members also had to adopt by taking on different roles or covering additional tasks to keep the project moving forward.

 **Areas for Improvement:** [Identify any areas where you feel you could improve in future group projects.]

* In future group projects, I could improve my communication skills to better navigate unexpected changes or delays. Proactively checking in with the team members could help identify potential issues earlier. Additionally, I aim to be more adaptable in my approach to problem-solving, ensuring I can pivot quickly if project requirements change. Finally, I’d like to focus on refining my collaborative skills, fostering open dialogue and constructive feedback to support a smoother workflow for the team.

**Overall Contribution:** [Summarize your overall contribution to the project and your thoughts on the final outcome.]

* Overall, I contributed to the project by coordinating team tasks, assigning roles, and communicating regularly with team members to keep us on track. I also organized meeting times to ensure everyone could collaborate effectively. My direct contributions including developing the initial case study, co-creating the podcast script with a peer, and serving as the interviewer during the podcast recording.
* I’m pleased with the final outcome, as our teamwork and adaptability allowed us to overcome challenges and produce a well-rounded, informative post. This project strengthened my skills in collaboration and adaptability .

**Group Work Contribution Report**

**Individual Contribution Summary (need to be completed by all group members)**

**Member 2: Name:** Giselle Fonseca

**Role(s):** Complete all Project Research, Reference List, and Editing of Script

**1. Tasks Completed**

**Task 1: [Project Research]** Provide a brief description of what you did for this task, any tools or resources used, and the outcome and how your contributions fit into the overall project.

The first task I completed was to gather all necessary research on Rh incompatibility pathophysiology, signs/symptoms, diagnoses, and treatments for our case study. I mainly utilized Google Scholar as the search engine for credible and reputable literature sources, as well as used the filter function to ensure all articles were no older than 10 years. In total, 12 scholarly articles were found. I then compiled the research onto a shared document for the group to utilize in creating a script that would incorporate the above information relevant to the case study.

**Task 2: [Reference List]**

The second task I completed was to finalize the group’s reference list. In addition to the references that I had gathered during the project research I had conducted, I gathered references from other group members that they had chosen to include in the script and case study. I utilized the citation function on Google Scholar to obtain references, as well as referred to Owl Purdue for APA 7 referencing to ensure all sources were correctly and accurately formatted.

**Task 3: [Editing of Script]**

 The third task I completed was editing the script as a group. This task included reviewing all relevant information from the research mentioned in the script. I met with some group members on TRU campus to review the script and ensure all members were in agreement with the final script prior to recording.

**2. Collaboration & Communication**

**Team Meetings:** *Attendance:* [Describe your attendance and participation in team meetings.] and *Input:* [Mention specific ideas or suggestions you contributed during the meetings.]

I attended all group meetings/ communications that were virtual (e.g., through text messages) and in person (e.g., on campus). During these meetings I would contribute my ideas for the project that mainly pertained to what I believed was crucial information to include (such as, specific diagnostic tests, clarifying muddy areas in our script, etc.).

**Communication:** *Methods Used:* [Describe how you communicated with your team (e.g., email, group chat, in-person meetings) and how effective it was.] and *Coordination:* [Describe how you helped coordinate tasks and ensured the project stayed on track.]

To communicate as a group, I created a text message group chat. In addition, we had created shared google documents that members could access from home. Unfortunately, the group did not use the group chat frequently, leaning to most communications being made in person at school. Coordination of the tasks were done by having deadlines for when each member's section had to be completed. I ensured I had completed the research for the project early to allow for group members to use the information for their tasks.

**3. Challenges & Solutions**

**Challenge 1: [Adhering to deadlines]** Explain how you or your team overcame this challenge.

The main challenge for the group was adhering to deadlines set for group members to complete their assigned tasks. Unfortunately, there was confusion on how to create a cohesive and accurate Rh-incompatibility case study. This confusion led to the creation of the script being delayed, as well as recording of the podcast. The group overcame this challenge by organizing several additional days to meet, group call, or ask our instructor for clarification on the case study. This challenge was overcome by having group members assisting one another with tasks they may not have been originally responsible for in order to complete the assignment.

**4. Reflection**

**What I Learned:** [Reflect on what you learned from this group work experience, including any new skills or insights gained.]

I learned that all group members have their preferences in communication styles. While some may be content with messaging on a group chat, others may feel they can best communicate in person and require physical meetings to be arranged to communicate their ideas. Additionally, I believe I further developed my time management skills in working on this project as I made it a goal to complete my tasks early while balancing midterm exams and other course assignments during this time.

**Areas for Improvement:** [Identify any areas where you feel you could improve in future group projects.]

 I believe that appropriate delegation of tasks should be discussed in detail as a group by taking into consideration individual strengths and weaknesses. If members feel they may struggle with a task, the group should assist them by dividing the workload with another member that has strengths suited for this task. Furthermore, I would look to follow up with group members early on in the project to ask if they require help in completing their tasks to ensure they meet discussed deadlines.

**Overall Contribution:** [Summarize your overall contribution to the project and your thoughts on the final outcome.]

 Overall, I believe my ability to conduct thorough research on all Rh-incompatibility pathophysiology, diagnoses, signs and symptoms, and treatments aided the group in completing the remainder of the assignment. Furthermore, organizing the reference list and editing the script also contributed to finalizing the group project. Though there were struggles with meeting deadlines, I believe members of the group were ultimately able to come together to produce a great project.

**Group Work Contribution Report**

**Individual Contribution Summary ( need to be completed by all group members)**

**Member 1: Name:** Vivian To **Role(s):** [Script-writer]

**1. Tasks Completed**

**Task 1: [Description of Task]** Provide a brief description of what you did for this task, any tools or resources used, and the outcome and how your contributions fit into the overall project.

In this project, I collaborated with my group members, specifically my co-writer Callie Jay to write the script for the podcast and integrate the research findings into an engaging and informative narrative. I focused on ensuring the dialogue was accessible while accurately representing the medical concepts involved and incorporating elements of the case study that was created for this project. Additionally, I played an integral role as [Dr. Montgomery] participated in the podcast and engaged in dialogue with the other cast members.

**2. Collaboration & Communication**

**Team Meetings:** *Attendance:* [Describe your attendance and participation in team meetings.] and *Input:* [Mention specific ideas or suggestions you contributed during the meetings.]

I attended the majority of our scheduled team meetings, participated in group discussions, and provided and received positive feedback in turn. I was readily available and and reachable online through text and phone.

Thanks to Callie Jay’s input and discussions with her, we were able to come up with a format for the podcast that alternated between storytelling and expert commentary, which allowed us to blend entertainment with education effectively

**Communication:** *Methods Used:* [Describe how you communicated with your team (e.g., email, group chat, in-person meetings) and how effective it was.] and *Coordination:* [Describe how you helped coordinate tasks and ensured the project stayed on track.]

I attended the majority of the group meetings in person for deeper discussions and brainstorming sessions and contributed to discussions about script revisions, podcast structure, and promotional strategies. I also actively engaged in our group chat for quick, informal discussions- this allowed us to share ideas and real-time updates and promptly respond to messages.

**3. Challenges & Solutions**

**Challenge 1: [Description of Challenge]** Explain how you or your team overcame this challenge.

One significant challenge we faced was when a team member was unable to complete their assigned task by the agreed deadline. This situation created concern about how it might impact our overall project timeline. We held a team a meeting, reassessed the project timeline, and identified areas where we could adjust our workload. Some tasks had to be redistributed, but eventually, we were able to complete everything in time

**4. Reflection**

**What I Learned:** [Reflect on what you learned from this group work experience, including any new skills or insights gained.]

This group work experience taught me valuable lessons about collaboration, communication, and adaptability, all while deepening my understanding of Hemolytic Disease of the Newborn (HDN) and Rh incompatibility. The key value I took from this was a greater appreciation for constructive feedback. Learning to give and receive feedback positively not only improved the script I wrote but also the overall project quality. I also gained more insight into conflict resolution, which resulted in the ability to be more flexible when it came to challenges.

 **Areas for Improvement:** [Identify any areas where you feel you could improve in future group projects.]

While I’ve primarily been a supportive team member, I never took the initiative to delegate tasks and roles. I believe stepping into a leadership role could help me grow and develop new skills and I will aim to take the lead in future group projects

·       **Overall Contribution:** [Summarize your overall contribution to the project and your thoughts on the final outcome.]

My overall contribution was script writing, podcast participation, and team collaboration. The outcome was a well-researched script that enhanced the authenticity of the podcast and provided listeners with valuable insights into HDN- Rh incompatibility. There were some challenges along the way; however, I believe we accomplished all our project goals to reach the end result.

**Group Work Contribution Report**

**Member 4: Name:** Margarita Mayuga **Role(s):** [Podcast Editor, Artwork Design, Timestamp Sheet, CCL]

**1. Tasks Completed**

**Task 1: [Description of Task]** Provide a brief description of what you did for this task, any tools or resources used, and the outcome and how your contributions fit into the overall project.

Task 1:

Podcast editing

For the podcast editor role, I was in charge of setting up the recording through Garage Band on my laptop and editing the audio by trimming down certain portions and cutting in audio from different takes to make it sound cohesive and clear. We used a plug-in mic and my laptop for recording and then I edited the audio using my laptop as well. Callie, Vivian, and I all gathered together to record and had time to go over our roles and read through our parts as well. I made sure to outline if they needed to stop to let me know and take as many pauses as we needed. We took a few takes through the whole script and made sure we all happy with the recordings before I moved on to editing.

Task 2:

Artwork

For the artwork design I used Canva as my tool for creating the cover art. I made sure to message my group with the ideas I had in mind as well as show them what I created and allowed for any feedback or changes they wanted made. I wanted to ensure that everyone had a chance for input or creative ideas that I may not have thought of to incorporate in the artwork. Once I finished editing the audio, I put together the artwork and audio through iMovie and from there worked on the timestamp sheet.

Task 3:

Timestamp Sheet

Once the audio and visuals were put together, I spent time listening to each part of the script and audio and wrote in the times for each of the sections in the script. I made sure that the times were accurate and did not leave out empty portions from the audio so that the information was easily accessible to find specific topics if needed.

Task 4:

Uploading the video

I spent some time on the tester page figuring out how to upload the embed video to the website. I also sent the link of the finished podcast to my group members once I uploaded it to Kaltura so they could give any feedback for changes.

**2. Collaboration & Communication**

**Team Meetings:** *Attendance:* [Describe your attendance and participation in team meetings.] and *Input:* [Mention specific ideas or suggestions you contributed during the meetings.]

I was able to connect with my group members through the group chat with everyone as well as individual text messages between the group members for specific topics of the project. I was unable to attend one of the in-person meetings for our group but checked-in with my members through facetime and asked them to send me messages if they needed help with any portions. My main contribution was towards the end of the project, but I made sure to remain readily available to all my team members via text or call throughout the meeting. I also attended an in-person meeting for editing and finalizing the script prior to recording.

**Communication:** *Methods Used:* [Describe how you communicated with your team (e.g., email, group chat, in-person meetings) and how effective it was.] and *Coordination:* [Describe how you helped coordinate tasks and ensured the project stayed on track.]

Our main method of communication was through text through the group chat and between members. We also communicated through the comments of the google documents when editing certain portions of the script. We also had verbal communication in class regarding meeting for editing with some group members and planning a recording time and date.

**3. Challenges & Solutions**

**Challenge 1: [Adhesion to Deadlines and Cohesion of Ideas]** Explain how you or your team overcame this challenge.

I think the areas that our group struggled with the most was adhering to the deadlines that we had initial intended to get certain portions done. This posed as a challenge since certain portions of the podcast could not be completed until another part was done. There was also some struggles with staying cohesive with the ideas that we all had for the project. We all had differing ideas which caused some confusion with the overall vision of the project. We were able to overcome this challenge by coming together and assisting each other with certain portions to make sure we were on the same page as well as getting clarification from the instructor regarding our ideas.

**4. Reflection**

**What I Learned:** [Reflect on what you learned from this group work experience, including any new skills or insights gained.]

I learned that good communication between the members is key when working together for a group project and having consistent feedback to bounce ideas off each other is helpful when things get confusing. There are so many ideas that each person has and coming together to create one shared vision can be tough but doable when we communicate the goals that we want to achieve.

**Areas for Improvement:** [Identify any areas where you feel you could improve in future group projects.]

I think I can improve on my ability to speak up when I notice certain things that could be improved as well as following up faster with group members to improve that communication portion.

**Overall Contribution:** [Summarize your overall contribution to the project and your thoughts on the final outcome.]

Overall, I think my contribution of editing, creating the artwork, and uploading the documents was a fair amount of contribution. I think this task was delegated nicely to use my skills and ability of editing and using Canva. I like to do these things as a hobby and enjoyed using these skills as a creative portion of this assignment. I believe we achieved our goals as a group and created an end product that we are all content with.

**Group Work Contribution Report**

**Member 5: Name:** Cassandre-Leigh Klaasen **Role(s):** Case Study

**1. Tasks Completed**

**Task 1: [Description of Task]** Provide a brief description of what you did for this task, any tools or resources used, and the outcome and how your contributions fit into the overall project.

**Created the case study for the project. Found a peer reviewed article that closely matched our topic, cited it, and used it for the body of the case study. Utilizing some creative license changed certain aspects of the case study so that it better aligned with our topic and goals of the assignment. This completed one of the requirements for the project.**

**2. Collaboration & Communication**

**Team Meetings:** *Attendance:* [Describe your attendance and participation in team meetings.] and *Input:* [Mention specific ideas or suggestions you contributed during the meetings.]

**Did not join the group until much later in the process. Was only able to attend one in person meeting. Could not be there for the second meeting, but joined in by phone.**

**Suggested theme of case study, contributed to discussions. Reached out to the professor for clarification on the case study.**

**Communication:** *Methods Used:* [Describe how you communicated with your team (e.g., email, group chat, in-person meetings) and how effective it was.] and *Coordination:* [Describe how you helped coordinate tasks and ensured the project stayed on track.]

**The majority of our communications were spread out over text and comments on Google doc, I was only available for one in-person meeting.**

**Tasks were assigned to each member on the Google doc. Everyone was given deadlines to have it completed by, which was stated in the Google doc.**

**3. Challenges & Solutions**

**Challenge 1: Did not know most of the group or how to contact them.** Explain how you or your team overcame this challenge.

Meg is in clinical with me and created the group chat so that we could communicate.

**4. Reflection**

**What I Learned:** [Reflect on what you learned from this group work experience, including any new skills or insights gained.]

**I learned how to communicate effectively and positively with my teammates. I learned how to improve my decision-making skills.I** **learned how to interact and work with teammates who have different sets of strengths.**

 **Areas for Improvement:** [Identify any areas where you feel you could improve in future group projects.]

**Time management.**

**Creativity.**

**Overall Contribution:** [Summarize your overall contribution to the project and your thoughts on the final outcome.]

**I created the case study for the project which was used as the story to introduce the pathophysiology of our topic. The final outcome was cohesive, well thought out, and demonstrated the individual strengths of each group member.**