**Group Contribution Sheets**

Andrea Raidl T00635643

Kate Felmark T00671676

Mya Watson T00637688

Jenna Hupé T00021718

**Group Work Contribution Report: Andrea Raidl**

**Project Title:** Better Latex than Never

**Group Members:**

* Andrea Raidl
* Jenna Hupé
* Kate Felmark
* Mya Watson

**Individual Contribution Summary ( need to be completed by all group members)**

**Member 1: Name:** Andrea Raidl  **Role(s):** Created Case study, wrote script, and was the voice of of Cindy

**1. Tasks Completed**

**Task 1: Created Case Study**

I wrote the case study that we used. This involved identifying the key pieces of information we needed for the project and adapting it to ensure it was relevant to our project. This allowed us to have a better picture on who our character was and the important factors about them.

**Task 2: Wrote Script**

I also wrote the script and incorporated the research that Mya and Kate found. Once it was written, the rest of the group adjusted the script to make it smoother for them to read and insure that all of the research was added. Having a base script made everything sound smoother.

**Task 3: Was the voice of Cindy**

While we recorded each of us voiced one of the characters. I was the voice of Cindy, who our case study was based on. We decided that it would be fair to have all of us voice one character each.

**2. Collaboration & Communication**

**Team Meetings:** *Attendance:* [Describe your attendance and participation in team meetings.] and *Input:* [Mention specific ideas or suggestions you contributed during the meetings.]

Our group found times to meet that worked for all of us and therefore I was able to attend all of our meetings. During our meeting we had open conversations about how we wanted to sound and our overall goals for the project. Each of us gave input on what we wanted the project to look like. We decided as a team that having a radio show would be fun.

**Communication:** *Methods Used:* [Describe how you communicated with your team (e.g., email, group chat, in-person meetings) and how effective it was.] and *Coordination:* [Describe how you helped coordinate tasks and ensured the project stayed on track.]

Our group had a group chat and had some in-person meetings. We delegated tasks based on interest and strengths. For example, Jenna is very creative and techy so she took lead on the editing for our audio. We all picked one or two things we could do and then helped each other as needed. We had check-ins throughout our time working on the project to ensure that we were not missing many pieces.

**3. Challenges & Solutions**

**Challenge 1: [Description of Challenge]** Explain how you or your team overcame this challenge.

The biggest challenge for us was finding time to meet as a group. We all have very busy schedules with school, work, and personal lives. To overcome this, we found time to meet during our school day. Having a group chat that we could communicate in was also helpful. This allowed us to ask questions and clarify roles without the need to meet in person.

**4. Reflection**

**What I Learned:** [Reflect on what you learned from this group work experience, including any new skills or insights gained.]

I learned that having a plan at the start makes everything run much smoother. Our group was very organized and we delegated tasks well. Having clear roles made it easier to see what was missing and ensure we all were putting in the same amount of effort.

 **Areas for Improvement:** [Identify any areas where you feel you could improve in future group projects.]

 A weakness for me was my comfortability with the technology side of the project. I allowed for others in my group to take lead on this.

**Overall Contribution:** [Summarize your overall contribution to the project and your thoughts on the final outcome.]

 Overall the project went very well. Our group worked really well together. We had good communication and were able to make the project fun. We divided the project up based on our strength and supported each other when we were having difficulty with any of the parts.

**Group Work Contribution Report: Kate Felmark**

**Project Title:** Better Latex than Never

**Group Members:**

* Andrea Raidl
* Jenna Hupe
* Kate Felmark
* Mya Watson

**Member 1: Name:**

* Andrea - built case study, character, wrote script, edited, collaboration.
* Jenna - videographer, editor, tech lady, collaboration, edited script.
* Kate - research, references, edited script, collaboration.
* Mya - research, references, edited script, collaboration.

**1. Tasks Completed**

**Task 1:**

I completed research on latex allergies, different hypersensitivity reactions, cross-sensitivity reactions, allergy S&S, treatments. Basically research anything that could be useful to our group project. I also offered to put the reference list together. Once we had all gone and found whatever we thought could be applicable we started building the case study and further researched areas where we thought we needed more information. This was by far the best group I have had for any group project in the entire nursing program. We delegated tasks based on each others strengths and were all in agreement on the roles we wanted to take on, while still assisting each other throughout the project by giving input and collaboration.

**2. Collaboration & Communication**

**Team Meetings:**

Everyone was really good at attending and communicating. We discussed our thoughts and options multiple times in person. We then built a texting group chat and a google document where we all added information, research, ideas etc. There was no one person who slacked, everyone was willing to pick up any task recommended. For example, one member thought we needed more information on type 1 hypersensitivity reaction and another member jumped at getting that completed. Another member offered to start the script so we had a rough idea of what the flow would be like.

**Communication:**

Our group was great at staying on track and keeping up to date with everyone. There was never a time where it felt like I had to chase any group members to complete tasks. Like I previously mentioned, we used a variety of communication methods. We all sit together or near each other in most classes which made communication while at school easy. We took advantage of our free time while at school to discuss any group needs. We used a google document to gather information and share ideas and we had a texting group chat for communicating on weekends or outside of school times. We all took part in coordinating tasks by recommending what needed to be worked on and approximate time frames.

**3. Challenges & Solutions**

**Challenge:**

I don't feel like we had any challenges with the actual group. I do think it is hard to have group projects like this where we are forced to meet up outside of school time especially with work, life balance etc. We were able to make time and get things done, but that is only because everyone in our group was flexible and understanding of each other's lives, but if this wasn’t the case I could only imagine how difficult it would be. Thank god for technology and everyone being actively replying and participating throughout the project.

**4. Reflection**

**What I Learned:**

I learned that even though I hate group projects, especially making videos (sorry Anila), but they are not that terrible when you have a great team to work with. But I guess like anything in life even though you don't like something if you are with good people it makes things more bearable.

 **Areas for Improvement:**

 My only recommendation is to remove the video making process from the project. It is an added layer of stress and not everyone is great with the techy stuff. It kind of takes away from the purpose of the project which is to learn more about whatever your topic is. Personally I need to get better technically and that is an area I could improve at. Thankfully Jenna is a computer wizz!

**Overall Contribution:**

 We crushed this group project, not only in creativity but with our information and research. I feel everyones contributions were weighted equally and tailored to our strengths which helped make such a good final product. Like I previously mentioned, research and application of information is where I thrive and was where I contributed to the project.

**Group Work Contribution Report -Mya Watson**

**Project Title:** Better Latex than Never

**Group Members:**

* Andrea Raidl
* Kate Felmark
* Jenna Hupé
* Mya Watson

**Individual Contribution Summary ( need to be completed by all group members)**

**Member Name:** Mya Watson  **Role(s):**

Research & References

Editing of Script

Dr. Mya

\*we delegated roles based on strengths\*

**1. Tasks Completed**

**Task 1: Research & References**

For this project I helped research the pathophysiology of latex allergies, signs and symptoms of latex allergies and the cross reactivity of latex with food. During the research I learned more about hypersensitivity 1 and hypersensitivity 4. I used the TRU library as well as google scholar to find references. This helped Andrea create the script that we used in the video.

**Task 2: Editing Script**

I helped edit the script to fit my communication/reading style. This allowed for flow of the podcast as I knew what I was saying. I then added in intext citations to my part.

**Task 3: Dr. Mya**

I took on the role of being one of the doctors who would explain the patho of hypersensitivity 1 to “Cindy”. I took on this role as I had done the research so I was more familiar with the information that needed to be shared.

**2. Collaboration & Communication**

**Team Meetings:**

I attended all the group meetings and participated fully. I was always available to answer when the group needed my input.

As a group we all collaborated really well. Ideas that I suggested were including both pathos for both of the hypersensitivities. I then had input on sounds we should use in the video.

**Communication:**

The methods of communication we used were iMessage, in person communication, and over google docs.

We all worked well together, we all knew what had to be done and set a deadline for filming. This helped us stay on track as we knew we needed to have our information, script and ideas ready to go for said date. Our communication was really great as a group which made it easier to delegate roles, ask questions, and allow others to step in when we needed help or advice for our own roles.

**3. Challenges & Solutions**

**Challenge 1:**

Finding time to meet up as a group outside of school:

This was hard as we all have different responsibilities outside of school. It was difficult to determine how we were going to film the project (zoom, facetime, independently, or in person) as each way has its pros and cons. We all decided to film on a break the day we were at school as that was what worked best.

**4. Reflection**

**What I Learned:**

I learned how important communication is when working with a team. Lack of communication or scattered ideas makes it difficult to get things done. When you have great communication and know roles it is quicker and easier to complete tasks.

 **Areas for Improvement:**

Learn more of the technology side. It is not my strength so I allow others to take on that role.

**Overall Contribution:**

I had a really great time with my group. Our group worked well together as we have done previous projects in the past. We had great communication and delegated roles to speed up the process. We were available for each other when needed over imessage. We all worked on the same google doc and added comments or suggestions when needed. Everyone in the group was willing to contribute their ideas and we had no issues with participation.

I have always enjoyed researching because it helps me understand concepts better, which is why I took on that role with Kate. Since we had done the research, as a group we decided to split the roles accordingly. Kate and I were doctors (based on research), Andrea as Cindy (she wrote the script and case study), and Jenna as the host (as she is putting together the video).

**Group Work Contribution Report: Jenna Hupé**

**Project Title: BETTER LATEX THAN NEVER (Latex Allergy)**

**Group Members:**

* Mya Watson
* Andrea Raidl
* Kate Felmark
* Jenna Hupé

**Individual Contribution Summary ( need to be completed by all group members)**

* **Member Name:** Jenna Hupé

 **Role(s):**Video/Audio/Planning/Packaging information neatly together

**1. Tasks Completed**

**Task 1: Google Doc Creation & Planning**

-Created google doc with rubric and organized assignment information

-Packaged all information neatly onto the google doc for final submission to allow group members to easily access project rubric and other important information. I also added a role section

-I contributed to the creation of the script and characters

**Task 2: Audio Recording**

-I recorded group audio using quality yeti microphone using the voice memo app on mac laptop

**Task 3: Video Creation**

-Created Canva Video file

-I edited the video and audio of the project: clipping, volume control, audio managing, managing retakes/recordings, uploading,

-I researched and created copyright

**Task 4: Finalizing Project**

-I added timestamps to the script – creating the timesheet

-I made final document and sorted all group information and content

-I made final edits to reference list and formatted into a word document

**2. Collaboration & Communication**

**Team Meetings:** *Attendance:* [Describe your attendance and participation in team meetings.] and *Input:* [Mention specific ideas or suggestions you contributed during the meetings.]

-I was present for all group meetings and contributed input when others shared their ideas (via text and in person)

-I provided ideas involving creativity of the video: (ie. Characters, radio show, flow of video)

-I facilitated initial group roles and delegation of tasks

-As a group, we delegated tasks based on team member strengths and interest

-I communicated as soon as I finished tasks, and communicated what tasks were missing/needed

**Communication:** *Methods Used:* [Describe how you communicated with your team (e.g., email, group chat, in-person meetings) and how effective it was.] and *Coordination:* [Describe how you helped coordinate tasks and ensured the project stayed on track.]

-I communicated through a group chat via text message,

-As a group, we coordinated our information to a shared google doc

-Allowed video access to canva document for group members to look over during and after the creation of the video, in order to allow them to have input and share feedback

**3. Challenges & Solutions**

**Challenge 1: [Description of Challenge]** Explain how you or your team overcame this challenge.

-Scheduling – scheduling is always difficult, but we were able to overcome this due to being present in the group chat and acknowledging when ideas were shared. This allowed group members to feel heard and kept everyone on the same page

**4. Reflection**

**What I Learned:** [Reflect on what you learned from this group work experience, including any new skills or insights gained.]

-I learned how to use TRU video uploading technology, creation of copyright, voice recording and editing voice over

 **Areas for Improvement:** [Identify any areas where you feel you could improve in future group projects.]

- Technology and incorporation of NEW tech that I have never seen before. This added additional time spent and in my opinion is unrelated to the course itself. (ie, ensuring that the video had good audio and visual quality)

-I feel I could be more timely with creating video, I am a bit of a perfectionist with snipping voice recordings and making things neat. However, I feel like this contributed to the quality and organization of our assignment.

**Overall Contribution:** [Summarize your overall contribution to the project and your thoughts on the final outcome.]

 -Overall, I asked for feedback when necessary and also was very responsive to other group members. I felt we, as a group, reflected constantly on the fairness of each members role and ensured we were in agreeance of roles and tasks throughout the creation of our project. I had no issues with allowing others to change or alter my ideas and vice versa. Overall, I am very pleased with our group work and project.